

Appendix 2



Cwm Taf Youth Offending Service Post inspection Improvement Plan

Over Arching Theme	Specific actions	Owner	Monitoring process	Date of Completion	RAG Status
Strategic planning should be informed by the commissioning, and effective evaluation, of a needs analysis to identify the needs of the cohort, the staff and the business needs of the YOS as a whole. (YOS Management Board)	<ul style="list-style-type: none"> Provide greater analysis to management board of YOS data set, relating particularly to WDIs (ETE, Accommodation, CAMHS provision, Substance misuse). 	JOB	Quarterly YOS Management Board meetings (schedule established to June 2018). Oversight from YJB.	December 2017	Yellow
	<ul style="list-style-type: none"> Develop quarterly report with an outcome focus and specific case examples for YOS MB. 	JOB, PW		December 2017	Yellow
	<ul style="list-style-type: none"> Align and develop the functions of the YOS MB and local IOM board so as to have greater focus on longer term re-offending. 	GI, GC		September 2017	Yellow
	<ul style="list-style-type: none"> Utilise YJB to support development of Management Board. 	JOB		March 2018	Yellow
	<ul style="list-style-type: none"> Advocate for greater provision / access to services from identified agencies, based upon needs analysis of data. (CAMHS, SALT) 	JOB, GI, GC		March 2018 (Ongoing)	Yellow
Work should be undertaken to secure suitable and sustainable accommodation for children and young	<ul style="list-style-type: none"> YOS to contribute to practice solutions review taking place across RCT. 	JOB	Fortnightly YOS Management Team	Within CS timescales.	Yellow
	<ul style="list-style-type: none"> YOS, children's services and housing providers to review working protocol. 	EW		October 2017	Green
	<ul style="list-style-type: none"> YOS Ops Manager to be given specific responsibility 	EW		July 2017	Green

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people (YOS Management Board)	for monitoring of accommodation in line with Welsh Devolved Indicators.		meetings.		
	<ul style="list-style-type: none"> B and B accommodation for individuals to be discussed and quality assured as a standing item within LAC QA meetings in RCT. 	JOB	WDI Quarterly returns.	May 2017	
	<ul style="list-style-type: none"> Thematic inspection on accommodation needs of 16/17 year olds to be report to Corporate parenting board. 	JOB		June 2017	
Routine intelligence sharing between the police and the YOS should make sure that case managers receive timely information about all children and young people who are arrested (South Wales Constabulary and YOS Manager)	<ul style="list-style-type: none"> YOS to review internal Risk management policy and streamline risk management processes within the service. 	JOB, LL	Fortnightly YOS Management team meetings.	November 2017	
	<ul style="list-style-type: none"> YOS to continue to utilise seconded police officers to share relevant information and to access information relating to missing YPs. 	CM, AI	All YOS development sessions.	Complete	
	<ul style="list-style-type: none"> YOS to continue to utilise police officers, on a daily basis, to access relevant police systems 	CM, AI		Complete	
	<ul style="list-style-type: none"> Complete an awareness raising session for staff re the Missing Persons Protocol so all are aware of their responsibilities for mispers (SW) 	JOB, SW		October 2017	
	<ul style="list-style-type: none"> All Case Managers / Ops Managers and YOS Police Officers to undertake the 4 pillar MAPPA Training in Sept 2017. 	JOB, SW		September 2017	
Joint working with children's services and information sharing at case level should be	<ul style="list-style-type: none"> Review the working protocol, ensuring that there is a focus group with practitioners who are involved in regular information exchange with the YOS. 	JOB, AL, AB, EW.	YOS Management team meetings	November 2017	

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consistent (YOS Manager and Children's Social Care Directors)	<ul style="list-style-type: none"> Ensure that YOS items are a standing agenda item for each authorities' staff meetings and management meetings. 	JOB, AL, AB	CSMT	September 2017	Green
Case management practice should be of good quality, driven by thorough investigation by case managers and fully utilising the Assetplus assessment and planning system (YOS Manager)	<ul style="list-style-type: none"> Utilise external assetplus training provider for ongoing development and training within the service. 	JOB, SW	YOS Management team meetings	September 2017	Green
	<ul style="list-style-type: none"> Ops Manager to lead on continuation of specific workshops and refresher training for Assetplus within the YOS. (timetable of sessions established for 12 months). 	SW		June 2018	Yellow
	<ul style="list-style-type: none"> pilot the contributor function of AssetPlus (for ETE / Subs Misuse) to ensure that specialists are able to contribute to the assessment. 	Ops Managers	Asset+ review meetings	November 2017	Green
	<ul style="list-style-type: none"> Assetplus effectiveness and impact being reviewed by the University of South Wales. 	AI		June 2018	Yellow
	<ul style="list-style-type: none"> YOS to review the Codes of Practice document in order to ensure consistent practice across the service. 	Ops Managers		October 2017	Yellow
	<ul style="list-style-type: none"> Referral order panel member training in ECM and planning using PCP approach? 	CM, EW	Referral Order training calendar	October 2017	Green
	<ul style="list-style-type: none"> YOS Health Visitors to screen all young people from Referral Order upwards to ensure that all statutory young people in need of a health assessment receive one. 	JOB, SW	Local Health board meetings	September 2017	Green

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<u>Other</u> Interventions	<ul style="list-style-type: none"> Establish working group to review and compile resource directory and guidance. 	LL	YOS Management team meetings	February 2018	
	<ul style="list-style-type: none"> Develop and review viewpoint questionnaires in order to effectively gauge and score service user and contribute to evaluation and effectiveness of programmes. 	LL	Viewpoint review meetings	April 2018	
	<ul style="list-style-type: none"> Review, develop and re-launch the modular programme within the service. 	Ops Managers	YOS Management team meetings	February 2018	
	<ul style="list-style-type: none"> YOS to develop Enhanced Case Management model of intervention in conjunction with YJB. 	JOB	YOS Management team meetings. YJB oversight.	April 2018	
Quality Assurance	<ul style="list-style-type: none"> Review QA format for Pre Sentence reports (and other report formats) 	LL	YOS Management Team meetings.	October 2017	
	<ul style="list-style-type: none"> Raise awareness of YJB Case Management Guidance amongst staff via supervision and team meetings. 	JOB, Ops managers		August 2017	
	<ul style="list-style-type: none"> Develop scrutiny panel for Out of Court Disposal reports and outcomes. 	JOB	Quality Assurance group meeting	October 2017	
	<ul style="list-style-type: none"> Review supervision (1:1) agenda to ensure greater focus on QA. 	LL		September 2017	

Complied on 26th July 2017

Formal review scheduled for:

6th September 2017 – completed on 5th September 2017 (additional review completed on 30th October 2017)

6th December 2017

7th March 2018

13th June 2018